

**AUTUMN ARTS EXTRAVAGANZA**  
**April 1<sup>st</sup> to 25<sup>th</sup> 2017**  
**Presented by the Nimbin Artists Gallery**

**Guidelines and Procedures for Artists**

Dateline Snapshot:

Proposals to be received by March 13<sup>th</sup>,  
Submission of work Wednesday 29<sup>th</sup> March,  
Official Opening 31<sup>st</sup> March,  
Open 1<sup>st</sup> April  
Close 25<sup>th</sup> April

- The Autumn Arts Extravaganza (AAE) is open to all artists.
- The Nimbin Artists Gallery curates, and oversees the Extravaganza.
- This year the AAE runs for over three weeks from Saturday 1<sup>st</sup> April to Tuesday 25<sup>th</sup> April inclusive.
- The official opening of the AAE will be held on the evening of Friday 31<sup>st</sup> March, for artists, friends and supporters of The Gallery. By invitation only please. Your invitation will be available when submitting your work
- All work must be new work, not previously exhibited in the Northern Rivers Region and is exclusive to this exhibition.
- Artists are invited to submit a Proposal telling us about themselves and describing their work.
- Proposals are due by Monday 13<sup>th</sup> March 2017.
- The Gallery will notify Artists the following week of their work being accepted.
- All accepted works may be used in the promotion and publicity for the Extravaganza.

**Your Proposal must include:**

- your bio
- number of pieces, title and their size
- Medium
- retail price of pieces (ie: including The Gallery's 33 1/3% commission)
- jpeg images, if submitting electronically, or photos if submitting a hard copy of the work.
- acceptance to use your work for promotion and publicity for the Extravaganza.

Prior to completing your Proposal please read carefully all details for submitting works (see over page), consider your insurance options and notify us early of any special requirements (power etc)

Proposals can be submitted electronically or dropped into the Gallery in Cullen Street, Nimbin. (10am to 5pm each day) by Monday 13<sup>th</sup> March.

Conditions and Details for Submitting work are over the page.

### **Submission/s:**

- All work must be for sale and exclusive to the exhibition.
- Artists, please allow adequate 'drop-off' time when submitting your work (paperwork/forms!). Pick-up and collection times can be very busy.
- Artists will need to fill out a Consignment Form and a tax form. It would be easiest to fill forms in advance. The forms are attached for your convenience, are available on our website [www.nimbinartistsgallery.com](http://www.nimbinartistsgallery.com) and the Gallery.
- All art work must be identified with the artist's name and the title of the work written on the back/underneath.
- All work ***must be ready to hang/display*** (dry, framed, hooks and wired).
- Let us know if there are special requirements you might need e.g. power
- 3D artists may like to supply their own plinth(s) as we have a limited supply.
- All work is to remain on exhibit until the close of the exhibition. Exceptions can be made upon request for out-of town sales or if purchaser deems it "essential".
- **Insurance is the artist's personal responsibility.** The Nimbin Artists Gallery does not carry insurance to cover the loss of any artwork, nor does the Nimbin School of Arts.
- Artists who do volunteer will receive a discount on the commission charged on sales. The Gallery receives a one third commission on all sales *unless reduced via manning the desk* – (\*see consignment form for a saving of up to 20%)
- Artists accept promotional use of their work and/or images by the Gallery in the advertising and publicity of the Extravaganza.

The Gallery encourages artists to become involved in 'our' Extravaganza. It's a great time for interaction, talking to fellow artists, and the general public always appreciates being able to talk and discuss works directly with our artists.

We will be seeking your time and input - we can't run it without help. Identify your best days for the roster and reduce the amount you pay in commission - a win/win – and we need a number of people to help each day for rest breaks etc. Any time you have available (in half-day blocks) is appreciated.

### **Closure of the Autumn Arts Extravaganza:**

- All art work can be picked up after 4pm on the last day: Tuesday 25th April and the absolute latest by noon on Wednesday 26th April.

It is essential for prompt collection as the Gallery does not have any additional storage capacity.

***This year all work will need to be signed out – an added safety measure for the Artist and the Gallery***

Remember to have any/all queries answered before signing your Consignment forms – and welcome to another great artistic endeavour . . . . .

Any queries, please contact us at 6689 1444 or [nimbinartistsgallery@gmail.com](mailto:nimbinartistsgallery@gmail.com)